

## Dante Johnson

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(808)428-5083

### **Certifications:**

AAPC Certified Professional Coder-Apprentice  
NHA Certified Electronic Health Record Specialist  
NHA Certified Billing and Coding Specialist  
CSIA Certified Customer Experience Professional

### **Experience:**

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| <b>Concentra Externship</b>  | Medical Biller | 01/2020 – 03/2020 |
| <ul style="list-style-type: none"><li>• High level of customer service skills to establish and enhance positive relationships with patients, team members and outside facilities</li><li>• Experienced in filing, scanning and storing records per HIPAA regulations</li><li>• Knowledge of medical terminology to assist with coding diagnosis</li><li>• Utilized ICD-10, HCPCS, and CPT coding system to translate physician diagnosis for billing purposes</li><li>• Proficient in Microsoft Office Suite</li><li>• Ability to process and post payments in a timely manner for patients billing purposes</li><li>• Experience working with multiple insurance companies for timely filing of claims</li><li>• Experience filling out with CMS-1500 forms for billing insurance companies</li><li>• Ability to responsibly manage time and strategically prioritize workload</li><li>• Experience making professional calls to insurance companies and patients for billing purposes</li><li>• Greets customers professionally and with positivity upon arrival and departure</li></ul> |                |                   |
| <b>Times Supermarket</b>   | Cashier        | 01/2018 – Present |
| <ul style="list-style-type: none"><li>• Provided outstanding customer service while scanning goods and collecting payments</li><li>• Handled cash, credit, and check transactions with customers</li><li>• Experience operating cash register and collecting payments</li><li>• Efficiently balanced cash drawer daily</li><li>• Maintained clean and tidy checkout areas</li><li>• Ability to stay calm and critically think to resolve problems in the workplace</li><li>• Willingness to learn and adapt to everchanging policies and procedures in order to provide a better experience for the customer</li></ul>   |                |                   |

### **Education**

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| <b>Hawaii Medical College</b>                    | Honolulu, HI | 01/2019 – 03/2020 |
| Healthcare Administration Billing and Coding AAS |              |                   |
| <b>Kaimuki High School</b>                       | Honolulu, HI | 01/2000 – 01/2004 |